

6 VAC 20-171-20. Fees.

A. Schedule of fees. The fees listed below reflect the costs of handling, issuance, and production associated with administering and processing applications for licensing, registration, certification and other administrative requests for services relating to private security services.

| Categories | Fees |
|--|-------|
| Initial business license | \$800 |
| Business license renewal | \$500 |
| Business license category fee | \$ 50 |
| Initial compliance agent certification (includes training) | \$100 |
| Compliance agent certification renewal (includes training) | \$ 50 |
| Initial registration | \$ 25 |
| Registration renewal | \$ 20 |
| Firearms endorsement (Annual) | \$ 10 |
| Initial training school | \$800 |
| Training school renewal | \$500 |
| Training school electronic roster submittal authorization | \$500 |
| Initial instructor certification | \$100 |
| Instructor certification renewal | \$ 50 |
| Initial certification | \$ 25 |
| Certification renewal | \$ 20 |
| Application for training exemption | \$ 25 |
| Fingerprint card processing | \$ 50 |
| Additional registration category form | \$ 20 |
| Replacement photo identification letter | \$ 15 |
| Training completion roster form | \$ 30 |
| General instructor development course | \$300 |
| General instructor in-service training | \$ 50 |
| Firearms instructor development course | \$300 |
| Firearms instructor in-service training | \$ 50 |
| Technical assistant training | \$ 50 |

B. Reinstatement fee.

1. The department shall collect a reinstatement fee for registration, license, or certification renewal applications not received on or before the expiration date of the expiring registration, license, or certification.
2. The reinstatement fee shall be 50% above and beyond the renewal fee of the registration, license, certification, or any other credential issued by the department wherein a fee is established and renewal is required.

C. Dishonor of fee payment due to nonsufficient funds.

1. The department may suspend the registration, license, certification, or authority it has granted any person, licensee or registrant who submits a check or similar instrument for payment of a fee required by statute or regulation which is not honored by the financial institution upon which the check or similar instrument is drawn.

2. The suspension shall become effective upon receipt of written notice of the dishonored payment. Upon notification of the suspension, the person, registrant or licensee may request that the suspended registration, license, certification, or authority be reinstated, provided payment of the dishonored amount plus any penalties or fees required under the statute or regulation accompany the request. Suspension under this provision shall be exempt from the Administrative Process Act.